

LPA In-Person Event Guidelines

LPA's Board of Directors approved in-person events (chapter and district), beginning April 15, 2021. The following identifies best practices, but we recognize this is a still evolving situation, with geographic differences. We encourage everyone to make the best decisions for their members. LPA BOD and Staff will support your local efforts and you may always reach out to district officers, the Board, or staff (Angie, Deb, and Sandy) for further ideas. And importantly, please join the Officer Open Mic nights to share questions, ideas and brainstorming.

Hopefully, these ideas help us to successfully re-open LPA events in the short-term and lead the way to more "normal" events as conditions continue to improve.

In-Person Event Guidelines (or Ideas that chapters are already implementing):

- Most importantly, LPA events should comply with federal, state and local social distancing guidelines. Before hosting an event, research all updates to ensure you're adhering to local guidelines.
- Recognize that some members may have underlying conditions. While we all need to make personal decisions, we want to make events as inclusive as possible for as many of our members as possible. If you know of a local member/family that is more compromised than most, reach out and ask if they're attending, and what you can do to support their needs – this may include reaching out to other attendees and encouraging masks and distance because of another attendee that is more compromised.
- Try to schedule outdoor events.
- Encourage masks at the event.
- Try alternatives to potlucks – maybe a park with food trucks, families bringing their own meals and snacks, or ordering boxed lunches from a local deli or restaurant.
- Consider online registrations so you can adequately plan for (or manage) the number of attendees.
- Consider having multiple age-based events, to reduce the number of participants at any one event.
- Publish member safety expectations prior to the event, on social media or at time of online registration (for example, we expect people to wear masks while indoors).
- Keep a list of attendees and contact info, to assist with potential contact tracing.
- Please notify LPA staff of date and time of events, and the general plans for the event including Covid mitigation efforts.

This is not a comprehensive list, and each chapter can and should adapt to current situations in their areas. Hopefully however, these reminders can help us successfully begin to have in-person events.

Thank you for all your efforts in moving LPA forward, while protecting our membership too.

CDC Resources (as of 8/13/2021):

- [Guidance for Organizing Large Events and Gatherings](#)
- [Event Planning and COVID-19: Questions and Answers](#)
- [Community Organizations and Gatherings](#)